

Meeting: Primary Care Commissioning Committee			
Meeting Date	28 July 2021	Action	Approve
Item No.	3	Confidential	No
Title	Minutes of the previous meeting held on 26th May 2021.		
Presented By	Mr Peter Bury, Chair		
Author	Lindsay Johnson, Committee Secretary		
Clinical Lead	-		

Executive Summary
The minutes are presented as an accurate reflection of the previous Primary Care Commissioning Committee Part 1 (meeting in public), reflecting the discussion, decisions agreed on 26 th May 2021.
Recommendations
It is recommended that the Primary Care Commissioning Committee:- <ul style="list-style-type: none"> Approve the minutes as an accurate record.

Links to CCG Strategic Objectives	
SO1 - To support the Borough through a robust emergency response to the Covid-19 pandemic.	<input checked="" type="checkbox"/>
SO2 - To deliver our role in the Bury 2030 local industrial strategy priorities and recovery.	<input checked="" type="checkbox"/>
SO3 - To deliver improved outcomes through a programme of transformation to establish the capabilities required to deliver the 2030 vision.	<input checked="" type="checkbox"/>
SO4 - To secure financial sustainability through the delivery of the agreed budget strategy.	<input checked="" type="checkbox"/>
Does this report seek to address any of the risks included on the Governing Body Assurance Framework? If yes, state which risk below:	
GBAF	

Implications						
Are there any quality, safeguarding or patient experience implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Has any engagement (clinical, stakeholder or public/patient) been undertaken in	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

Implications						
relation to this report?						
Have any departments/organisations who will be affected been consulted ?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any conflicts of interest arising from the proposal or decision being requested?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any financial Implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Has an Equality, Privacy or Quality Impact Assessment been completed?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Is an Equality, Privacy or Quality Impact Assessment required?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any associated risks including Conflicts of Interest?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Are the risks on the CCG's risk register?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

Governance and Reporting		
Meeting	Date	Outcome

Title	Minutes of the Primary Care Commissioning Committee 26th May 2021 - Meeting in Public		
Author	Lindsay Johnson, Committee Secretary		
Version	V2		
Target Audience	Members of the Primary Care Commissioning Committee		
Date Created	26/5/2021		
Date of Issue			
To be Agreed			
Document Status (Draft/Final)	Draft		
Description	Minutes of the Primary Care Commissioning Committee 26 th May 2021		
Document History:			
Date	Version	Author	Notes
9/6/2021	2	Lindsay Johnson	Minor changes incorporated by ZA. Section approved by RS.
9/6/2021	2	Lindsay Johnson	Sent to Peter to review. Approved
Approved:			
Signature:		 Peter Bury, Lay Member (Chair of the PCCC)

**Primary Care Commissioning Committee
Meeting in Public**

MINUTES OF MEETING

Held on 26th May 2021

Commenced at 13.10

Chair – Peter Bury

ATTENDANCE

Members

Voting members

Mr Peter Bury, Lay Member for Quality and Performance - **Chair**

Mr Will Blandamer, Joint Executive Director of Strategic Commissioning

Mrs Julie Gonda, Director of Community Commissioning

Mrs Fiona Boyd, Registered Nurse of the Governing Body

Ms Zoe Alderson, Head of Primary Care - deputising for Mrs Amy Lepiorz, Deputy Director of Primary Care (noted for quoracy and voting rights).

Ms Sam Evans, Joint Chief Finance Officer, Bury CCG and Bury Council

Mr David McCann, Lay Member for Patient and Public Involvement

Ms Lesley Jones, Director of Public Health, Bury Council

Non-voting members

Dr Jeff Schryer, CCG Chair

Dr Cathy Fines, Clinical Director- Primary Care

Ms Gail Henshaw, NHS England Representative

Dr Mohammed Jiva, LMC Representative

Mr Richard Rawlinson, LOC Representative

Others in attendance

Ms Rachele Schofield, Primary Care Manager

Ms Louise Rigg, Director - Elite Consulting and Training

Mrs Lindsay Johnson, Committee Secretary (minutes)

MEETING NARRATIVE & OUTCOMES

1	Welcome, Apologies And Quoracy
1.1	The Chair welcomed all to the meeting and noted apologies had been received from Amy Lepiorz and Geoff Little.
1.2	The meeting was confirmed to be quorate and commenced.
2	Declarations of Interest
2.1	The Chair reminded the Primary Care Commissioning Committee members of their obligation to declare any interest they may have on any issues arising from agenda items which might conflict with the business of NHS Bury Clinical Commissioning Group.

2.2	Declarations made by members of the Primary Care Commissioning Committee are listed in the CCG's Register of Interests which is presented under this agenda and also available from the CCG's Corporate Office or via the CCG website.		
2.3	Declarations of interest from today's meeting Ms Gonda declared a personal interest in agenda item 5 as patient at Garden City. It was noted as previously agreed that as this was a personal interest, Ms Gonda could remain present on the meeting during this update.		
2.4	Declarations from the previous meeting held. There were no declarations highlighted in relation to the previous meeting that had not been previously recorded.		
ID	Type	The Primary Care Commissioning Committee:	Owner
D/05/01 PCCC Pt1	Decision	Noted the declarations of interest register.	

3	Minutes Of The Last Meeting and Action Log		
3.1	The minutes of the Primary Care Commissioning Committee meeting held on 24 th March 2021 were reviewed and agreed.		
3.2	The actions from the previous meeting held on 24 th March 2021 had been concluded and there were no further update to provide.		
ID	Type	The Primary Care Commissioning Committee:	Owner
D/05/02 PCCC Pt1	Decision	Approved the minutes from the previous meeting as a true and accurate record and noted the actions from the previous meeting had been concluded.	

4	Public Questions in relation to the agenda		
4.1	There were no public members present at the meeting and no questions had been received either in advance or on the day.		

5	Garden City Medical Centre Procurement Process – Procurement & Evaluation Update		
5.1	Ms Schofield provided an update to the Committee. The following key points were noted as below:- <ul style="list-style-type: none"> • Contract due to go live on 8th June 2021. • Tupe process in place to move existing staff over and additional recruitment campaign has started. Interviews for permanent practice manager are underway along with a Pharmacist and Practitioner. • IT elements are all in place. 		
5.2	Ms Schofield confirmed also that a letter would be issued to patients (and shared with existing caretaker) to advise of the changes.		
5.3	Mr Blandamer said the information was positive to hear and that on behalf of the Primary Care Commissioning Committee he requested that formal thanks be recorded to the Caretaker Practice for all their support provided in a patient and professionally		

	centered way along with the approach they took in handing over to the new provider.		
	Type	The Primary Care Commissioning Committee:	Owner
D/04/03 PCCC Pt1	Decision	Noted the verbal update provided and formally recorded their thanks to the caretaking practice for all their hard work over the past months.	

6	COVID Vaccination Update		
6.1	Ms Jones provided a verbal update to the Committee and highlighted the key points as follows:-		
6.2	<ul style="list-style-type: none"> • Vaccination programme was going well – now completed 110,000 first vaccination doses and 73,000 vaccination second doses. • Uptake of vaccinations had been good and where there was a slightly lesser uptake a target approach was being carried out in addressing that. • Priorities were to ensure all those in the high risk cohort due their 2nd dose receive it earlier and will now get it no later than 8 weeks after the first dose (rather than 12 weeks). She confirmed this was on track and due for completion by 13th June. • The other priority was now for others eligible to get their vaccinations as quickly as possible and continued monitoring of uptake across all age group and cohorts would take place. • Making vaccinations even more accessible would take place, for example walk up clinics and satellite clinics and pop up clinics established in various communities to address inequalities. 		
6.3	Ms Jones concluded her update by stating that a lot of people are working hard across Primary Care and all have done a fantastic job alongside other pressures experienced. She said it was a real testament to what had been achieved in order to protect the Bury population.		
6.4	Dr Jiva enquired about the opportunity of surgery/pop up clinics in Mosques. Ms Jones confirmed that this was being considered however there had been some logistical issues. She said discussions continued to take place with clinical leads with a supportive and comprehensive approach as well as bringing in colleagues from across the hospital site in order to see how support can be provided to the overall programme.		
6.5	Dr Jiva offered his support to Ms Jones with any of the logistics		
6.6	The Chair gave thanks to Ms Jones for the update and referring to the positive vaccination programme.		
6.7	Ms Jones left the meeting. 13.24		
ID	Type	The Primary Care Commissioning Committee:	Owner
D/05/04 PCCC Pt1	Decision	Noted the verbal update provided.	

7 GP Capacity Expansion Fund

- 7.1 The agenda item was presented to the Committee by Ms Alderson.
- 7.2 The report provided outlined that in March 2021 NHS England confirmed there was to be an additional £120 million of funding (non-recurrent) to support General Practice during the COVID-19 pandemic.
- 7.3 Ms Alderson explained that at the time of the Committee meeting the allocation for Bury had not yet been confirmed and neither had the finer details of this funding in terms of payment.
- 7.4 In terms of the report this was an extension of the previous £150 million of funding to support expanding general practice capacity from April to September 2021 and similarly to that £150 million funding PCNs should be working towards and adhering to the 7 priorities previously set out in order to receive a split of the £120 million.

7.5 In addition to securing additional workforce through the Additional Roles Reimbursement Scheme (ARRS) and supporting backfill where needed, the 5 remaining priorities were set out as below, along with the agreed markers:

Priority	Marker																		
Ensure general practice remains fully and safely open for patients, including maintenance of appointments	Recorded by CCG by practices informing the CCG if they need to close																		
Supporting the establishment of the simple COVID oximetry @ home model	Following the pathway																		
Continuing to support clinically extremely vulnerable patients and maintain the shielding list	Up to date shielding list – available to CCG upon request & follow any National or Local guidance																		
Continuing to make inroads into the backlog of appointments including for chronic disease management and routine vaccinations and immunisations	Process in place / SOP – available to CCG upon request																		
On inequalities, making significant progress on learning disability health checks, with an expectation that all CCGs will without exception reach the target of 67% by September 2021 and actions to improve ethnicity data recording in GP records	<p>An improvement against baseline taken at Q1 20/21.</p> <p>Current performance:</p> <table border="1"> <thead> <tr> <th colspan="3">% eligible patients received health check</th> </tr> <tr> <th>PCN</th> <th>% Q1 20/21</th> <th>% Q4 20/21</th> </tr> </thead> <tbody> <tr> <td>Bury</td> <td>11.86%</td> <td>65%</td> </tr> <tr> <td>Whitefield and District</td> <td>4.76%</td> <td>60.4%</td> </tr> <tr> <td>Horizon</td> <td>17.71%</td> <td>83%</td> </tr> <tr> <td>Prestwich</td> <td>0.58%</td> <td>65%</td> </tr> </tbody> </table>	% eligible patients received health check			PCN	% Q1 20/21	% Q4 20/21	Bury	11.86%	65%	Whitefield and District	4.76%	60.4%	Horizon	17.71%	83%	Prestwich	0.58%	65%
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Ms Boyd said she was pleased to see the progress being made in Learning Difficulties

7.6	Healthcheck. She said that some practices were achieving more than others and that it was important for all to not lose sight of this in reporting at a PCN Level. Ms Alderson confirmed that this would be reported back to PCNs at a practice level.
7.7	Ms Henshaw highlighted to PCCC that she understood that CCG's had been made aware of the funding allocation. Ms Alderson confirmed that the information had not been filtered through as yet. <i>Post Meeting Note:</i> <i>Update following May's PCCC meeting - NHS England have now confirmed the funding allocation for Bury is £404K. This will come to the CCG for onward distribution. The conditions attached to the allocation and use of this funding remains as per the original General Practice Covid Capacity Expansion Fund letter of 9 November 2020, with systems expected to use the funding to make further progress on the seven priorities identified in that letter. There is also a clear reiteration that although this funding is not allocated to support COVID-19 vaccination directly, they expect systems to prioritise spending on any PCNs committed to deliver the Covid Vaccination Enhanced Service and that the additional roles reimbursement scheme will also be fully utilised.</i>

ID	Type	The Primary Care Commissioning Committee:	Owner
D/05/05 PCCC Pt1	Decision	Noted the contents of the paper and welcomed a further update once the allocation was confirmed.	

9	Closing Matters
9.1	The Chair recorded his thanks to Amy Lepiorz on behalf of PCCC for all her help and advice over the years. He said that they all wished her well for the future.
9.2	There were no other matters to report and the meeting was closed at 13.29.