

Meeting: Primary Care Commissioning Committee			
Meeting Date	24 June 2020	Action	Receive
Item No.	6	Confidential	No
Title	Garden City Medical Practice Options Appraisal Process		
Presented By	Amy Lepiorz, Deputy Director Primary Care		
Author	Rachele Schofield, Primary Care Manager		
Clinical Lead	Dr Jeff Schryer, Clinical Lead Primary Care		

Executive Summary	
On May 4 2020 Dr Al-Dubbaisi, the single handed contract holder of Garden City Medical Practice, sadly died following a short battle with Covid-19. The purpose of this paper is to provide Primary Care Commissioning Committee (PCCC) with a project plan to inform the options appraisal process for the Practice following this adverse event.	
Recommendations	
It is recommended that the Primary Care Commissioning Committee:	
<ul style="list-style-type: none"> • receive the report • consider the information provided • note the timelines informing the options appraisal 	

Links to CCG Strategic Objectives	
SO1 People and Place To enable the people of Bury to live in a place where they can co-create their own good health and well-being and to provide good quality care when it is needed to help people return to the best possible quality of life	<input checked="" type="checkbox"/>
SO2 Inclusive Growth To increase the productivity of Bury's economy by enabling all Bury people to contribute to and benefit from growth by accessing good jobs with good career prospects and through commissioning for social value	<input checked="" type="checkbox"/>
SO3 Budget To deliver a balanced budget for 2019/20	<input checked="" type="checkbox"/>
SO4 Staff Wellbeing To increase the involvement and wellbeing of all staff in scope of the OCO.	<input checked="" type="checkbox"/>
Does this report seek to address any of the risks included on the Governing Body Assurance Framework? If yes, state which risk below:	
GBAF <i>[Insert Risk Number and Detail Here]</i>	

Implications						
Are there any quality, safeguarding or patient experience implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

<i>If you have ticked yes provide details here. Delete this text if you have ticked No or N/A</i>						
Has any engagement (clinical, stakeholder or public/patient) been undertaken in relation to this report?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
<i>If you have ticked yes provide details here. Delete this text if you have ticked No or N/A</i>						
Have any departments/organisations who will be affected been consulted ?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any conflicts of interest arising from the proposal or decision being requested?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any financial Implications?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
See Risks section						
Has a Equality, Privacy or Quality Impact Assessment been completed?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Is a Equality, Privacy or Quality Impact Assessment required?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Are there any associated risks including Conflicts of Interest?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Are the risks on the CCG's risk register?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
<i>If you have ticked yes provide details here. If you are unsure seek advice from Lynne Byers, Email - lynnebyers@nhs.net about the risk register.</i>						

Governance and Reporting		
Meeting	Date	Outcome

Garden City Medical Practice Options Appraisal Process

1. Introduction

- 1.1 On May 4 2020 Dr Al-Dubbaisi, the single handed contract holder of Garden City Medical Practice, sadly died following a short battle with Covid-19. The purpose of this paper is to provide Primary Care Commissioning Committee (PCCC) with a project plan to inform the options appraisal process for the Practice following this adverse event.

2. Background

- 2.1 As per the Primary Medical Care Policy and Guidance Manual (PGM)¹, the GMS contract held by Dr Al-Dubbaisi was due to terminate on 10 May 2020, seven days after the date of the contractor's death. However, before the end of that period, it was agreed in writing between Bury Clinical Commissioning Group (CCG) and Dr-Al-Dubbaisi's family that the contract should continue for a further period, not exceeding 28 days after the end of the period of seven days; and agreed that the family would employ or engage one or more general medical practitioners to assist in the provision of clinical services under the contract throughout the period for which it continues.
- 2.2 To ensure continuity of service following this period, the CCG has engaged with the Bury Primary Care Network to secure care taking arrangements for the next 6 to 12 months, providing core GP Services to the 4705 registered patient population of the practice. Huntley Mount Medical Centre, in conjunction with Walmersley Road, will undertake the care taking arrangements during this time allowing the CCG to undertake a thorough options appraisal to outline a clear road map for the future of Garden City Medical Practice.

3 Practical Issues Arising from Death of a Contractor

- 3.1 The care taking arrangements in place for Garden City will end in June 2021 at the latest and, before that time, the CCG has a responsibility to the staff, patients and neighbouring practices of Garden City to ensure a permanent solution is obtained regarding the future of the practice.
- 3.2 The Options to be considered are outlined in Table 1 and, in summary are:
- Option 1 - List Dispersal
 - Option 1a - Managed List Dispersal
 - Option 2 - Re-procurement
- 3.3 In order to ensure full and thorough consideration is given to each option, an options appraisal must be conducted which considers all considerations outlined in Table 2. To facilitate this, the CCG Primary Care, Finance, Business intelligence and Communications Teams will work through the project plan (Appendix 1) to amass a wealth of information from key data sources and opinions from key stakeholders.

¹ <https://www.england.nhs.uk/publication/primary-medical-care-policy-and-guidance-manual-pgm/>

- 3.4 To ensure robust engagement with key stakeholders, a communications plan will be produced detailing how views will be obtained. This will include writing to all registered patients of Garden City inviting them to participate in an online survey followed up with a SMS message and a message will be placed on the practice website inviting patients to participate. An e-poster will be displayed on the patient waiting room screen and hard copy surveys will be available in Garden City for those patients who do still attend the practice and do not have online access. We will also be working closely with Garden City to capture the views of the current staff and to ensure the views of the Practice Participation Group (PPG) are also obtained.
- 3.5 Outside of this, the CCG will also promote the survey to the wider residents of Bury via the CCG website, Social Media and via a press release in the Bury Times. The CCG will engage with neighbouring practices, the local authority including the Ward MP covering Garden City, the Local Medical Committee (LMC) and Healthwatch to gain a rounded view of stakeholder opinion on the future of Garden City.
- 3.6 Once the stakeholder feedback is received, an analysis will take place alongside the wider financial and business intelligence data gathered and will be presented to the Primary Care Commissioning Committee in August 2020 with a recommendation as to the preferred option for the future of Garden City Medical Centre.

4 Actions Required

- 4.1 It is recommended that the Primary Care Commissioning Committee:
- receive the report
 - consider the information provided
 - note the timelines informing the options appraisal

Rachele Schofield
 Primary Care Manager
racheleschofield@nhs.net
 June 2020

Appendix 1 – Project Plan

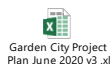


Table 1: Options

Option 1	List Dispersal	A list dispersal would be chosen as a viable option if the options appraisal determined that the best course of action was to close Garden City Medical Centre and there was not capacity or willingness in neighbouring practices to register some or all of the patient list. Patients registered with Garden City would be contacted and advised that the practice is to close and would be provided with a list of all practices in Bury CCG that they may wish to register with. Patients could register at any practice of their choosing.
Option 1a	Managed List Dispersal	managed list dispersal would be chosen as a viable option if the options appraisal determined that the best course of action was to close Garden City Medical Centre and sufficient capacity and interest was available in the neighbouring practices to take some or all of the list. Patients registered with Garden City would be contacted and advised that the practice is to close and provide them with details of the practice/s that they should register with. In line with patient choice however, patients could register at any practice of their choosing.
Option 2	Re-procurement	The CCG would go to market to undertake a re-procurement of the Garden City Medical Centre contract where the options appraisal has shown the ongoing viability of the practice. Providers would be invited to tender for the business with the successful provider being awarded the AMPS contract for the Practice. Patients would be invited to remain registered with

		Garden City Medical Centre should they so wish.
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Table 2: Options Appraisal Considerations

Local and National Strategies for Primary Care	Both options need to be considered in line with local and national strategies for Primary Care which are all driven by the need to redesign health and social care and deliver a new sustainable service model for Primary care
Acceptability to stakeholders	As part of any decision, all stakeholders will be fully engaged and a review of stakeholder feedback undertaken
Value for Money (includes efficiency, best outcomes)	A decision to disperse over procurement should secure economies of scale for the health system. This is derived from consolidation of contracts, reduced rent/rate reimbursement, reduced contract and performance management costs along with the savings of the actual procurement exercise.
Access (Capacity and Choice)	A review of the practice, patients and neighboring practices will be undertaken to determine who both options would affect patient choice and practice capacity
Consultation	Any decision would be informed by a patient engagement exercise. Following the review of any consultation, the Primary Care Commissioning Committee would take these factors into account in ratifying any decision.
Estates	The premises at Garden City Medical Centre will be reviewed as part of the financial viability of the practice and the outcome will form part of the options appraisal
Equality Impact Assessment	An equality impact assessment will be completed to test the affects of both options on the population of Bury
Patient Demographic	Any decision will involve a full review of the patient demographic of Garden City detailing the specific health and social care needs of the population
Wider Health Economy	Any decision will involve a full review of the wider health economy that houses Garden City and the impact either Option will have when enacted.
Local Capacity and Resilience	Any decision will need to take into account the Impact and Risk on other General Practice providers