

Meeting: Primary Care Commissioning Committee			
Meeting Date	27 November 2019	Action	Receive
Item No.	8	Confidential	No
Title	Neighbourhood Working		
Presented By	Amy Lepiorz, Deputy Director of Primary Care		
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Clinical Lead	Dr Jeffery Schryer, Clinical Chair		

Executive Summary
This paper aims to provide the Primary Care Commissioning Committee (the Committee) with an understanding of the work that has taken place since its last meeting with regards to creating a successful network and neighbourhood model in Bury.
Recommendations
It is recommended that the Primary Care Commissioning Committee: <ul style="list-style-type: none"> Receive the content of the report

Links to CCG Strategic Objectives	
SO1 People and Place To enable the people of Bury to live in a place where they can co-create their own good health and well-being and to provide good quality care when it is needed to help people return to the best possible quality of life	<input checked="" type="checkbox"/>
SO2 Inclusive Growth To increase the productivity of Bury's economy by enabling all Bury people to contribute to and benefit from growth by accessing good jobs with good career prospects and through commissioning for social value	<input type="checkbox"/>
SO3 Budget To deliver a balanced budget for 2019/20	<input type="checkbox"/>
SO4 Staff Wellbeing To increase the involvement and wellbeing of all staff in scope of the OCO.	<input type="checkbox"/>
Does this report seek to address any of the risks included on the Governing Body Assurance Framework?	
N/A	

Implications						
Are there any quality, safeguarding or patient experience implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

Has any engagement (clinical, stakeholder or public/patient) been undertaken in relation to this report?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Have any departments/organisations who will be affected been consulted ?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any conflicts of interest arising from the proposal or decision being requested?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any financial Implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
<i>If you have ticked yes provide details here. Delete this text if you have ticked No or N/A</i>						
Has a Equality, Privacy or Quality Impact Assessment been completed?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Is a Equality, Privacy or Quality Impact Assessment required?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any associated risks including Conflicts of Interest?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are the risks on the CCG's risk register?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
<i>If you have ticked yes provide details here. If you are unsure seek advice from Lynne Byers, Email - lynnebyers@nhs.net about the risk register.</i>						

Governance and Reporting		
Meeting	Date	Outcome
N/A		

Neighbourhood Working

1. Introduction

- 1.1. This paper aims to provide the Primary Care Commissioning Committee (the Committee) with an understanding of the work that has taken place since its last meeting with regards to creating a successful network and neighbourhood model in Bury.

2. Background

- 2.1. The Committee considered and supported the creation of four Primary Care Networks (PCNs) on the 22 May 2019. The support was given after considering the requirements in the Network Contract Directed Enhanced Service- Contract Specification April 2019 (DES) and the strategic context within the locality.
- 2.2. The GM H&SCP expressed concerns on how the PCNs would work with the emerging neighbourhood model of care. In particular the networks relationship with community services, the non-contiguous nature of the footprints and the potential to disrupt integrated neighbourhoods.
- 2.3. In response to the concerns raised it was agreed that an action plan would be created, jointly owned by the One Commissioning Organisation (OCO) and the Local Care Organisation (LCO) recognising that success would only be achieved if all parts of the system worked together. This plan was presented to the Committee in September 2019.

3. Progress against the plan

- 3.1 Appendix one shows the latest progress against the plan. The Committee's attention is asked to be drawn to the following components:
 - Acceleration of the neighbourhood model
 - Memorandum of understanding

Acceleration of neighbourhood model

- 3.2 The focus of this component is to create a neighbourhood identity that practices and PCNs can connect to and that produces demonstrable benefits to working on a neighbourhood footprint. It focuses on creating a clear purpose for the neighbourhood meetings which is galvanised by a locally owned action plan.
- 3.3 The agreement on neighbourhood priorities and the enactment of the neighbourhood workplan have both been delayed and timescales have been revised. This is contributing, though not solely responsible, for a growing disconnect between the neighbourhoods and practices. Operationally the LCO are looking at how to re-engage practices with the neighbourhood meetings and the active case management process.

- 3.4 The CCG's primary care team are currently undertaking a number of conversations with practices to understand the reason for this apparent disconnect, this will form the basis of a wider engagement plan that is also exploring practices relationship with the CCG.
- 3.5 Currently there is a disconnect between the operational development of the neighbourhoods and strategic commissioning on a neighbourhood model linked to the Public Service Reform agenda and the Bury Locality Plan. It is vital that these components are brought together quickly in order to demonstrate to general practice the benefits of neighbourhood working. The need to strengthen the general practice leadership within the neighbourhoods is also apparent.
- 3.6 Conversations have commenced however progress is slow and it is important that the Committee continue to support this strategic work.

Memorandum of understanding

- 3.7 During its September meeting the Committee were informed that it was expected that the MoU would be presented in November for ratification. At the time of writing this report it has not been possible to submit the final version. An updated position will be verbally given during the meeting.

4 Actions Required

- 4.1 The Primary Care Commissioning Committee is required to:
- Receive the content of this report

Amy Lepiorz

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November 2019

Action	Owner	Timescale	Involve	RAG risk to achieve	RAG progress
Project Governance					
Production of a Plan on a Page to include scope, roles and responsibilities, governance and interdependencies	AL	31-Jul-19	ZA/PJ		
Review of PoP at Primary Care Workstream	AL	8-Aug-19	PC workstream		
Review of PoP at LCO MT	AL	08-Dec-19	LCO MT		
Submission of PoP to PCCC	AL	25-Sep-19	PCCC		
Creation of working group to oversee the project	AL/PJ	31-Aug-19			
Development of working group ToR including roles and responsibilities and governance	AL/PJ	31-Aug-19			
Link to PSR work	AL/PJ/LJ	31-Aug-19			
Acceleration of the neighbourhood model					
Meeting to plan the acceleration of the neighbourhood model	AL	31-Jul-19	ZA/PJ		
Acceleration of the neighbourhood model plan	AL/PJ	14-Aug-19	PMO/ZA		
Produce neighbourhood profiles	ZA				
Explore the current scope, timescales, content of the neighbourhood profiles	ZA	31-Aug-19	JH		
Compare and contrast with data held in the primary care tableau site	ZA	31-Aug-19	BI		
Input from the neighbourhoods around required content	ZA	30-Sep-19	NL/GP leads		
Finalise data packs/profiles	ZA/JH	31-Oct-19			
Present to neighbourhoods	AL/PJ	30-Nov-19	ZA/NL		
Agree neighbourhood priorities	??				
Neighbourhood gap analysis based on neighbourhood profiles	NL	30-Nov-19	neighbourhoods		
Set/agree priorities to address gaps	NL	30-Nov-19	neighbourhoods		
Development of actions incorporated into neighbourhood work plans to address gaps	NL	31-Dec-19			
Development of OCO/LCO incentive/target/competition based on neighbourhood plans	AL/PJ	31-Jan-20			

Primary Care Networks - Project Plan

Action	Owner	Timescale	Involve	RAG risk to achieve	RAG progress
Plan for effective ACM in place	PJ				
System wide definition of the role/function of ACM	AL/PJ	30-Sep-19			
System wide agreed outcomes for ACM	PJ	30-Sep-19	ZS		
ACM quality framework developed	ZS	30-Sep-19	KP/JS/SK/NLs/G P leads		
Ratification of ACM framework	AL/PJ	30-Sep-19			
Assessment of ACM against the framework within the neighbourhoods	ZS	31-Oct-19			
Incorporation of actions indentified from assessment into workplan	NL	30-Nov-19			
Compare and contrast of ACM process and draft AC process	ZS/NL	14-Nov-19			
Articulate wider neighbourhood working	AL/PJ				
Scoping the work that has taken place on neighbourhood branding working	SK	31-Aug-19			
Scoping the up-coming requirements within the PCN DES	ZA	31-Aug-19			
Scoping around the PSR model and potential cross-over	AL/PJ	31-Aug-19			
Contribution into the refreshed locality plan	KP/JS	30-Sep-19			
Define the ask of networks and INTs within the Locality Plan refresh	KP/JS	TBC			
Action planning to meet the requirements of the Locality Plan refresh	AL/PJ	TBC			
Develop marketing plan	AL				
Meet with communication leads to define what falls under transformation comms and BAU	AL	31-Aug-19			
Pulling out the neighbourhood vision from the original locality plan	SK	31-Aug-19			
Draft marketing/communication	AS/CD	30-Sep-19			

Primary Care Networks - Project Plan

Action	Owner	Timescale	Involve	RAG risk to achieve	RAG progress
Enact neighbourhood meetings workplan	AL/PJ				
OD support to plan September/October meetings	AL	30-Sep-19	SK		
Meet with the neighbourhood leads and practice representative to explore neighbourhood purpose- design Oct meeting	AL/PJ	30-Sep-19	NL/Practice reps		
Role/purpose of meetings explored	NL	31-Oct-19			
Develop neighbourhood work plan	NL	30-Nov-19			
General practice engagement	AL/ZA				
Meeting to scope GP engagement plan	AL	25-Jul-19	CD/KJ		
Meeting with neighbourhood leads and comms- PCN/neighbourhood dynamic	AL	23-Aug-19	CD/KJ		
GP engagement plan drafted	AL	31-Aug-19			
Memorandum of understanding	AL				
Confirmation of development group members	AL	31-Jul-19	CDs		
Draft of MoU drafted and agreed by development group members	AL	31-Aug-19	PCN Reps		
Ratification of MoU within OCO	AL	25-Sep-19	PCCC		
Ratification of MoU within LCO	AL	2-Sep-19	LCO MT		
MoU signed by all parties	AL	30-Sep-19	PCN CDs/KWJ/GL		

Action	Owner	Timescale	Involve	RAG risk to achieve	RAG progress
Success measures					
	??				
Review INT benefits mapping	AL	8-Sep-19			
Meeting with GMH&SCP	AL	15-Aug-19			
Development of neighbourhood measures	AL	24-Sep-19			
Ratify success measures	AL	25-Sep-19	GMHSCP/LCO/OCO		
Ensure the collation of success measures	PMO assurance team	Ongoing	NL		
Network alignment					
	CDs/NL				
1:1 meetings with the CDs and AL to explore network/neighbourhood relationship	AL	30-Jun-19	CDs/ZA		
Review of resources aligned to networks and neighbourhoods	AL	2-Aug-19	PJ/ZA		
Profiling of spend associated with networks and neighbourhoods	AL	9-Aug-19	PMO and OCO finance		
Mapping of the neighbourhood/network operating model- first draft	??	30-Sep-19	PMO/NL/PCNs		