

Primary Care Commissioning Committee

24 August 2016

Details	Part 1	<input checked="" type="checkbox"/>	Part 2	<input type="checkbox"/>	Agenda Item No.	11 Paper 9
Title of Paper:	GP Fed contracts meeting minutes					
Board Member:	Jeff Schryer, Primary Care Clinical Lead					
Author:	Jeff Schryer, Primary Care Clinical Lead					
Presenter:	Jeff Schryer, Primary Care Clinical Lead					
Please indicate:	For Decision	<input type="checkbox"/>	For Information	<input checked="" type="checkbox"/>	For Discussion	<input type="checkbox"/>

Executive Summary

Summary	The minutes of the GP Fed contracts meeting, held on 7 July 2016 and are presented to the Primary Care Commissioning Committee for information.					
Risk	High	<input type="checkbox"/>	Medium	<input type="checkbox"/>	Low	<input checked="" type="checkbox"/>
	Please indicate above the overall level of risk associated with the paper then state here what the risks are and how this paper aims to address them. If the above summary itself is around managing risk etc. state "Included in Summary". NB Risks can include failure to act and lost opportunities.					
Recommendations	The Primary Care Commissioning Committee is asked to					
	<ul style="list-style-type: none"> note the minutes of the GP Fed contracts meeting. 					

Strategic themes

Deliver improvement in outcomes for patients	<input type="checkbox"/>
Deliver service improvement through system redesign in priority areas	<input type="checkbox"/>
Develop NHS Bury CCG and Primary Care capability as commissioners and leaders	<input type="checkbox"/>
Deliver through the Health and Wellbeing Board improved population health and reduction in inequalities	<input type="checkbox"/>
Deliver the CCG element of QUIPP through effective system management and working with partners and stakeholders and ensuring a culture with focus on quality, fostering innovation, improving health outcomes and reducing inequalities.	<input type="checkbox"/>
Equality Impact Assessed?	<input type="checkbox"/>
Supports NHS Bury CCG Governance arrangements	<input type="checkbox"/>

Bury GP Federation Contract Meeting

Action Log

Meeting Date: 7.7.16

Present: Howard Hughes, Margaret O'Dwyer, David Latham, Kiran Patel, Fiona Moore, Mike Woodhead, Amy Lepiorz.

Apologies: Sara Roscoe, Julie Gonda.

Declarations of Interest;

- For items on the agenda
KP declared an interest as a member of the GP Federation.

- For items discussed at the last meeting
None.

Action No.	Agenda Item	Description and Action	By When	Action by
01	Extended Working Hours	<p>Previous action for the CCF to quantify the unscheduled care component of the Rock APMS for unregistered patients. full year figures show 157 unregistered patients each month via the BUT service. From 16/17 this service will not be available and the Urgent Care Group is asked to consider alternative arrangements for this cohort</p> <p>As well as the above activity, additional activity will also be available in hours as part of Bury Practice's implementation of the new clinical standards. This has to be quantified.</p> <p>Both the above will be required to provide a composite picture around primary care access as a backdrop to the emerging proposals on extended working.</p>		<p style="text-align: center;">DL/VM</p> <p style="text-align: center;">DL/ZA</p>
02	Extended Working Hours - Proposal received from GP Fed	<p>Service specification not written as yet.</p> <p>KP reported that he and Dr Schryer have discussed the criteria around access to EWH. This needs to be circulated wider, and then shared with FM. ACTION: KP to circulated access criteria in house for further view prior</p>		

Action No.	Agenda Item	Description and Action	By When	Action by
		<p>to sharing with FM.</p> <p>ACTION: FM to scope out the project plan to implement the new EWH and forward this with along with the results of the clinical audit.</p> <p>Diagnostics – KP reported work is still on-going regarding the new model. This work can still be progressed without the specification.</p> <p>VPS paediatrics – CCG confirmed paediatrics would be excluded for the time being, requests will be monitored. Discussion followed around patients with no care plans who may be suitable for the service. FM commented that when making a booking, text can be added as to why a patient is being booked in and the required outcome and this should help more patients referred with a care plan.</p> <p>FM asked if there was any IG support the CCG could provide to help with the data sharing agreement. MW suggested FM should contact Mike Culshaw. MW to advise MC</p> <p>Indicative cost model – MW met with A Lowe regarding invoices and how they will be reconciled. It was agreed invoices would be done quarterly with regular reconciliation with contractors. MW reported the discussion around the changing nature of how payments work was not discussed. There has been a move away from a block contract already. There is a mechanism for invoicing which has a shared risk/reward approach.</p> <p>ACTION: MW agreed to describe and feed the mechanism into the contract agreement via DL.</p> <p>Lone working issue – no formal letter received from Dr Thomas. It was agreed the concern raised by Dr Kotegaonkar would be noted as recorded unless further correspondence is received from the GP Federation.</p> <p>Joint comms approach – FM met with Carrie Dearden in comms to discuss queries/challenges that may be raised, but there has been no further meeting to date. DL has met with comms following the meeting with FM to discuss mobilisation and comms around the specification and model when complete and next steps in terms of governance. Correspondence from A Mitchell is expected by 8.7.16 around the comms plan. FM raised concern around the</p>		<p>KP</p> <p>FM</p> <p>MW</p> <p>MW/DL</p>

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	GP Cover - Bealeys	<p>highlighted.</p> <p>MO'D reported that Bealeys need to recruit over and above what staff they currently have and queried what is needed to get recruitment underway. FM commented that the contract from the CCG is needed. MO'D confirmed the contract is an NHS Standard Contract, a draft has been sent to DL. Since then responses to some questions have been received so the contract is being redrafted. CQUIN issues have been clarified with FM.</p> <p>The draft GP Fed / NHS Bury contract is expected by 8.7.16, these along with the specification will be forwarded to FM.</p> <p>A 12 month contract term is proposed. Reporting requirements have been added. FM will review and come back with the contract. MO'D queried if this would be sufficient for Rock to commence recruitment, FM confirmed it would.</p> <p>ACTION: DL to forward the draft contracts and service specification to FM.</p>		DL
05	Pharmacists in General Practice	<p>MW referred to the discussion around the payment mechanism at the last meeting. The issue around slippage is that the funding is from the BCF and there could be an issue if the money is clawed back and not spent in the first 3 years. There will be quarterly invoicing with reconciliation at the end of the year as agreed between MW and AL, so reporting on how the slippage will be spent can be done at that stage.</p> <p>The steering group has now met, Nigget Saleem is the CCG rep, Jeanette Tilstone will stand in if Nigget is unable to attend.</p> <p>The second round of recruitment has taken place, the closing date was last week. Notifications will be sent out week commencing 11.7.16. Interviews will be over 2 days in August, by the 3rd or 4th week in August the interview process should be completed so the next training programme will be booked and inductions start in September.</p> <p>ACTION: FM to present the mobilisation plan at the September Clinical Cabinet.</p> <p>FM informed the group of a potential risk around mentorship for the new Pharmacists. A token payment has been offered of £500 to encourage people to undertake the training but it is still a struggle to get people to sign up. It was suggested this issue be raised at Sector meetings. KP commented that Dr</p>		FM

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		Schryer has agreed to speak to Sector chairs to identify additional mentorship.		
06	Healthier Radcliffe Phase 2 Next Steps	Formal letter has been sent to the GP Federation with outcome of the phase 2 evaluations. A meeting with NWAS to discuss roll out of the green car scheme to be arranged. Postcode has been expanded to the whole of Bury, this has not as yet been communicated to GPs.		DL
06	Primary Care at Scale Update <ul style="list-style-type: none"> • Funding Update • Approach 	<ul style="list-style-type: none"> • Funding update shared; the figures are early assumptions and there are variances. Individual meetings will be arranged with practices. FM referred to the Programme Manager funding and commented that other resources from the CCG are required to support moving forward i.e. IG/Comms/BI. The funding will be used for projects and programme management moving forward. <p>MW confirmed the figures were fine, the actual spend will be monitored, there is a budget of £150k and the annual cost is coming in at £141.8k</p> <ul style="list-style-type: none"> • FM outlined the programmes for each sector. All will be pulled together at the oversight meeting which Dr Schryer attends, anything wider than Primary Care will involve Pennine Care and the Local Authority. KP reported that at the Sector Leadership Group meeting it was agreed LCO would be a recurrent item on the agenda. FM reported that leads will feed back at that meeting. • FM referred to a request for information from sectors in terms of practice demographic population information regarding patient proxy. HH confirmed this information can be accessed via the JSNA website. 		
07	AOB	There was no other business.		
08	Next Meeting	<p>28 July 2016 – cancelled due to number of apologies – agreed to communicate via email if any actions required before next meeting.</p> <p>Next meeting: 30th August 2016, 9.30 – 11.00am, Meeting Room 1, Silver Street.</p>		All to note.