

<b>Meeting: Governing Body (Virtual Meeting)</b>			
<b>Meeting Date</b>	26 January 2022	<b>Action</b>	Approve
<b>Item No.</b>	3	<b>Confidential</b>	No
<b>Title</b>	Minutes of the Last Meeting and Action Log		
<b>Presented By</b>	Dr Cathy Fines, CCG Chair		
<b>Author</b>	Emma Kennett, Head of Corporate Affairs and Governance		
<b>Clinical Lead</b>	-		

<b>Executive Summary</b>
<p>The minutes of the Public meeting held on 22 December 2021 are presented as an accurate reflection of the previous meeting of the Governing Body reflecting the discussion, decision and actions agreed.</p> <p>Updates against the actions have been provided for information.</p>
<b>Recommendations</b>
<p>It is recommended that the Governing Body:</p> <ul style="list-style-type: none"> <li>• Approve the minutes of the Public meeting held on the 22 December 2021 as an accurate record;</li> <li>• Note the updates provided against the actions</li> </ul>

<b>Links to CCG Strategic Objectives</b>	
<b>SO1 - To support the Borough through a robust emergency response to the Covid-19 pandemic.</b>	<input checked="" type="checkbox"/>
<b>SO2 - To deliver our role in the Bury 2030 local industrial strategy priorities and recovery.</b>	<input checked="" type="checkbox"/>
<b>SO3 - To deliver improved outcomes through a programme of transformation to establish the capabilities required to deliver the 2030 vision.</b>	<input checked="" type="checkbox"/>
<b>SO4 - To secure financial sustainability through the delivery of the agreed budget strategy.</b>	<input checked="" type="checkbox"/>
Does this report seek to address any of the risks included on the Governing Body Assurance Framework? If yes, state which risk below:	
GBAF N/A	

<b>Implications</b>						
Are there any quality, safeguarding or	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

Implications						
patient experience implications?						
Has any engagement (clinical, stakeholder or public/patient) been undertaken in relation to this report?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Have any departments/organisations who will be affected been consulted ?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any conflicts of interest arising from the proposal or decision being requested?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any financial Implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Is an Equality, Privacy or Quality Impact Assessment required?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
If yes, has an Equality, Privacy or Quality Impact Assessment been completed?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
If yes, please give details below:						
If no, please detail below the reason for not completing an Equality, Privacy or Quality Impact Assessment:						
Are there any associated risks including Conflicts of Interest?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are the risks on the CCG's risk register?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

Governance and Reporting		
Meeting	Date	Outcome
N/A		

<b>Title</b>	<b>Minutes of the Governing Body</b>		
<b>Author</b>	Emma Kennett, Head of Corporate Affairs & Governance		
<b>Version</b>	v0.1		
<b>Target Audience</b>	Members of the Governing Body		
<b>Date Created</b>	22 December 2021		
<b>Date of Issue</b>	December 2021		
<b>To be Agreed</b>	January 2022		
<b>Document Status</b> (Draft/Final)	Draft		
<b>Description</b>	Minutes of the Governing Body – 22 December 2021		
<b>Document History:</b>			
<b>Date</b>	<b>Version</b>	<b>Author</b>	<b>Notes</b>
22/12/21	0.1	E Kennett	
<b>Approved:</b>			
<b>Signature:</b>			<b>Approved.</b> ..... <b>Dr Cathy Fines, Chair</b>

# Governing Body Committee

## MINUTES OF MEETING

Governing Body – 22 December 2021, 15:00 – 15:30

Chair – Dr Cathy Fines

### ATTENDANCE

Members	
Dr Cathy Fines	Chair
Mr Will Blandamer	Executive Director of Strategic Commissioning
Mrs Fiona Boyd	Registered Lay Nurse of the Governing Body
Mr Peter Bury	Lay Member
Mrs Sam Evans	Executive Director of Finance
Mr Howard Hughes	Clinical Director
Mr David McCann	Lay Member for Patient and Public Involvement
Mr Peter Thompson	Secondary Care Clinician
Mr Chris Wild	Lay Member - Finance

Others in attendance	
Mr Adrian Crook	Director – Adult Social Services and Community Commissioning
Mrs Emma Kennett	Head of Corporate Affairs & Governance

### MEETING NARRATIVE & OUTCOMES

1	Welcome, Apologies And Quoracy
1.1	The Chair welcomed those present and noted that apologies for absence had been received from: <ul style="list-style-type: none"><li>• Mr Geoff Little, Chief Officer</li><li>• Ms Catherine Jackson, Director of Nursing and Quality Improvement</li><li>• Ms Lesley Jones, Director of Public Health</li></ul>
1.2	The meeting was declared quorate and commenced.

2	Declarations Of Interest
2.1	The Chair reminded Governing Body members of their obligation to declare any interest they may have on any issues arising from agenda items which might conflict with the business of NHS Bury Clinical Commissioning Group.
2.2	Declarations made by members of the Governing Body are listed in the CCG's Register of Interests which is presented under this agenda and also available from the CCG's Corporate Office or via the CCG website.
2.3	<b>Declarations of interest from today's meeting</b> There were no declarations of interest from today's meeting raised.

2.4 **Declarations of Interest from the previous meeting**  
There were no declarations of interest from the previous meeting raised.

ID	Type	The Governing Body:	Owner
D/12/01	Decision	Noted the published register of interests.	

**3 Minutes Of The Last Meeting And Action Log**

3.1 **Minutes**  
The minutes of the last meeting held on 22 September 2021 were considered and agreed as a correct record.

3.2 There were no open actions.

ID	Type	The Governing Body:	Owner
D/12/02	Decision	Approved the minutes of the meeting held on 22 September 2021 as a true and correct record and noted the update in regards to the actions as detailed.	

**4 Chief Officer and Chair Update**

4.1 Mr Blandamer and Dr Fines gave an update on the latest CCG developments as follows: -

- The latest Omicron variant of Covid-19 had increased the number of cases in Bury which was currently just under 1000 per 100,000. Workforce pressures were being experienced across health and social care with business continuity arrangements being put in place as required.
- In terms of the Covid-19 Booster Campaign, 12,000 jabs had been provided as at last week with further capacity being put in place to further increase this figure this week. It was noted that 7 Community Pharmacies had agreed to administer the Booster. It was highlighted that there had been a drop off in vaccine take up being seen in Bury which was also in line with the trends being seen in Greater Manchester and England.
- A recent Health Service Journal (HSJ) Article had suggested that there would be a delay in ICS implementation until the 1<sup>st</sup> July 2022 and CCGs were currently awaiting official confirmation in this regard. A further update on this would be provided to a future Governing Body meeting once confirmation had been received.

ID	Type	The Governing Body:	Owner
D/12/03	Decision	Noted the verbal update.	

**5 Public Question in relation to the agenda**

5.1 No public questions had been received or submitted for discussion or review ahead of the meeting.

**6 Adult Mental Health Investment**

6.1 Mr Blandamer presented a report that provided an update on a number of Bury Adult Mental Health Services including the associated risks and the recommended investment required. It was highlighted that these services included: -

1. Community Eating Disorder Service
2. Bury and Heywood Middleton and Rochdale (HMR) Mental Health Liaison Core 24
3. Peer Led Crisis Service
4. Getting Helpline

- 6.2 It was reported that these services contributed to the achievement of key requirements as outlined in the national long-term plan for Mental Health and delivered against the Greater Manchester (GM) plan for Mental Health Acute and Crisis provision and transforming Community Mental Health services. They are also key priorities identified in the Bury Mental Health Thrive Framework and contribute to achieving the vision and aims set out in the Bury “Let’s Do It strategy”. In addition, these are essential services that are required to meet historical gaps in local provision and provide additional capacity to support the increase in Mental Health demand and presenting acuity because of the pandemic.
- 6.3 It was highlighted that in terms of Community Eating Disorder Service, the report recommended that the Governing Body acknowledged the associated risks in the current commissioned Community Eating Disorder service and approved option 4 of the proposed new Greater Manchester Mental Health Trust (GMMH) service model as outlined at Appendix 1 of the report. This option would involve Commissioning GMMH EDS (Eating Disorder Service) to have capacity to meet Children and Young People (CYP) waiting times, offer medical monitoring, FREED (First Episode Rapid Early Intervention for Eating Disorders), Family Therapy and SEED (Severe and Enduring Eating Disorder) Pathways.
- 6.4 The recurrent investment required was £329,301 per annum (subject to inflationary uplifts) and £4,840 non-recurrent investment to mitigate against the risks identified and meet the national, regional, and local clinical standards and outcomes required of a Community Eating Disorder Service.
- 6.5 Mr Blandamer stated that this investment was important given the gaps identified as part of the recent Coroners Inquest within this service area. Mrs Evans commented that in terms of Mental Health investment in moving to the ICB, there was a need to ‘level up’ Mental Health funding within the locality in the context of the Mental Health Investment Standard which would also address the concerns identified as part of the Coroners Inquest.
- 6.6 Dr Fines enquired about the NICE Guidance in this area and the associated timescales. Mr Blandamer agreed to check on this point and report back to Dr Fines accordingly. Mr Crook informed members that NICE guidance on eating disorders for adults recommends a locally agreed timeframe for adults, rather than a mandated number of days like it does in CYP therefore this would be the GM standard.
- 6.7 It was reported that in relation to the Bury and Heywood Middleton and Rochdale (HMR) Mental Health Liaison Core 24, it was acknowledged that the Mental Health Liaison Core 24 business case and subsequent Core 24 light proposal as outlined in Appendix 2 be approved with the recommended option 2 to mobilise the current joint commissioned Bury and HMR Mental Health Liaison service into an All-Age Core 24 light service as the first steps towards meeting the standards of a full Core 24 model. It was noted that the investment required of Bury CCG was £289,534 (subject to inflationary uplifts). This investment was the net investment required of a total investment of £1,185,068 of which £556,000 is funded from GM managed funds, £50,000 SDF funds and £289,534 investment by HMR CCG. It was highlighted that

this area had also been discussed as part of the recent Coroners Inquest therefore additional investment was key.

6.8 In relation to the Peer Led Crisis Service, the evaluation report was included at Appendix 3 of the report and it was proposed that the commissioning of the Bury Peer Led Crisis Service continues for a further 3 years, with an expanded offer of 6 operational sessions in 2022/23, which would be evaluated and inform future capacity model in years 2 and 3. (Option C). It was noted that plans have been agreed to expand capacity during January – March 2022, utilising the Winter Pressures funding from the Greater Manchester Health & Social Care Partnership. The expanded service from April 2022 will be a continuation of the Q4 expansion. Total 2022/23 investment of £284,339 was required which was an increase of £116,813 on investment agreed in 2021/22.

6.9 Dr Fines enquired about the availability of this service on a Sunday and what the data across Greater Manchester was indicating in this regard. Mr Crook agreed to check with the Officer responsible for this area on this query and report back to the Governing Body accordingly.

6.10 In relation to the Getting Helpline, the evaluation report was included at Appendix 4 of the report and it was proposed that the Governing Body approve to commission the service for a further 12 month's April 2022 – March 2023, with the option to extend for a further 12 months, on the basis the service is incorporated and adapted as needed into the Bury Mental Health Living Well model as part mental health community transformation. Continuation of investment agreed in 2021/22 of £158,368 was proposed.

6.11 Dr Fines commented that there would be further work needed in relation to this data at a later point in order to inform future commissioning arrangements.

6.12 Mrs Evans informed members that the Mental Health investment described within this paper had been built into the planning submissions to Greater Manchester. It was noted that this was a critical area included as part of the NHS Long Term Plan which the CCG was now fully committed to from an investment perspective which was a positive way forward. Mr Crook concurred that this was a positive step.

6.13 Mr Thompson enquired whether these funding commitments could be impacted because of the funding allocation due to be issued tomorrow. Mrs Evans explained how these assumptions had been made in the context of H1 and H2 and how current investment would link to future growth. Dr Fines commented that historically Bury had been underfunded in a number of areas and there was now a need to ensure that Mental Health was one of the areas that was being 'levelled up' in terms of funding.

ID	Type	The Governing Body:	Owner
D/12/04	Decision	<p><b>Community Eating Disorder Service</b></p> <p>Acknowledged the associated risks in the current commissioned Community Eating Disorder service and approved option 4 of the proposed new GMMH service model (Appendix 1).</p>	
D/12/05	Decision	<p><b>Bury and Heywood Middleton and Rochdale (HMR) Mental Health Liaison Core 24</b></p>	

		Acknowledged the Mental Health Liaison Core 24 business case and subsequent Core 24 light proposal in Appendix 2 and approved the recommended option 2 to mobilise the current joint commissioned Bury and HMR Mental Health Liaison service into an All-Age Core 24 light service as the first steps towards meeting the standards of a full Core 24 model.	
D/12/06	Decision	<b>Peer Led Crisis Service</b> Acknowledged the evaluation report (Appendix 3) and approved the commissioning of the Bury Peer Led Crisis Service for a further 3 years, with an expanded offer of 6 operational sessions in 2022/23, which will be evaluated and inform future capacity model in years 2 and 3. (Option C)	
D/12/07	Decision	<b>Getting Helpline</b> Acknowledged the evaluation report (Appendix 4) and approved commission of the service for a further 12 month's April 2022 – March 2023, with the option to extend for a further 12 months, on the basis the service is incorporated and adapted as needed into the Bury Mental Health Living Well model as part mental health community transformation.	
A/12/01	Action	In relation to the Peer Led Crisis Service, there was a need to check the rationale around the availability of this service on a Sunday and what the data across Greater Manchester was indicating in this regard.	Mr Crook

<b>7</b>	<b>AOB and Closing Matters</b>
7.1	There were no other matters of business reported that had not been covered elsewhere in the agenda and the meeting was closed.
7.2	Dr Fines wished members a Happy and healthy Christmas and New Year.

<b>Next Meeting</b>	<b>26<sup>th</sup> January 2022 at 3.00 pm on Microsoft Teams</b>
<b>Enquiries</b>	Emma Kennett, Head of Corporate Affairs and Governance. <a href="mailto:Emma.kennett@nhs.net">Emma.kennett@nhs.net</a>

## Governing Body Action Log – December 2021 Update

### Status Rating



- In Progress



- Completed



- Not Yet Due



- Overdue

Title	Action	Lead	Status	Due Date	Update
A/12/01	In relation to the Peer Led Crisis Service, there was a need to check the rationale around the availability of this service on a Sunday and what the data across Greater Manchester was indicating in this regard.	Mr Crook/Mr Blandamer		January 2022	It was noted that this service is not available Sundays. This was because mental health activity in the urgent care system is low on Sundays and therefore it was not expected there would be the demand - this will be kept under review