


**MINUTES OF TEAM BURY WIDER LEADERSHIP GROUP HELD ON 13th October 2016**



Attendees	Pat Jones-Greenhalgh <b>(PJG)</b> Emma Joos <b>(EJ)</b> Anne Gent <b>(AG)</b> David Fowler <b>(DFo)</b> Stuart Richardson <b>(SR)</b> Insp Jo Marshall <b>(JM)</b> Jackie Summerscales <b>(JAS)</b> Sharon McCambridge <b>(SMc)</b> Margaret O'Dwyer <b>(MO'D)</b> Rick Jackson <b>(RJ)</b> Jon Aspinall <b>(JA)</b> Bill Webster <b>(BW)</b> Helen Smith <b>(HS)</b> Chris Woodhouse <b>(CW)</b> Bev Worthington <b>(BW)</b> Mike Owen <b>(MO)</b>	Bury Council (Chair) Bury Council (Minutes) Bury DWP Bury Council Pennine Care GM Police Bury Council Six Town Housing Bury CCG GM Police GM Fire and Rescue Service Bolton University Bury Council (for item 5) Bury Council (for item 5) Bury Council (for item 6) Bury Council (arrived at item 6)
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Apologies	Marcus Connor <b>(MCC)</b> Lesley Jones <b>(LJ)</b> Chief Supt. Chris Sykes <b>(CS)</b> Nisha Bakshi <b>(NB)</b> Michael McCourt <b>(MMc)</b> Mark Carriline <b>(MC)</b> Steve Kenyon <b>(SK)</b> John Wilkes <b>(JW)</b> Charlie Deane <b>(CD)</b> David Frost <b>(DFr)</b> Andrew Roberts <b>(AR)</b> Paula Siddle <b>(PS)</b>	Bury Council Bury Council GM Police Probation (NPS) Pennine Care Bury Council Bury Council Pennine Acute Bury College Holy Cross College Chair of Bury Business Leadership Group National Probation Service
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**Action**

<b>1</b>	<b>WELCOME AND INTRODUCTION</b>  PJG welcomed everyone and introductions were made around the table.	
<b>2</b>	<b>APOLOGIES</b>  EJ advised of all apologies.	
<b>3</b>	<b>MINUTES AND ACTIONS OF THE LAST MEETING HELD ON 25.08.2016</b>  The minutes were agreed as an accurate record.  <i>Representative from GP Federation:</i> The GP Federation is currently in a period of change - rep to be nominated at a later date.  <i>JSNA:</i> PJG to contact LJ re press release for name change.  <i>Action Plan for the Borough:</i> Volunteers are required to take part in the following 'making it happen' groups to help develop the action plan:  <ul style="list-style-type: none"> <li>• Housing</li> <li>• Employment and skills</li> <li>• Revitalising the town centres</li> <li>• Environment</li> </ul>	<b>PJG</b>  <b>ALL</b>

	<ul style="list-style-type: none"> <li>• Health</li> <li>• Community Empowerment</li> </ul> <p>Please e-mail <a href="mailto:CorporatePolicy@bury.gov.uk">CorporatePolicy@bury.gov.uk</a> to register your interest by <b>Friday 4 November 2016</b>. Thanks to those who have already volunteered.</p> <p>Please note – you do not have to be an expert in any particular area, involving people in matters they are not generally concerned with can be beneficial.</p> <p><i>Terms of Reference:</i> MCC to bring the revised Terms of Reference for review in January 2017.</p> <p>MO'D attended the previous meeting (25.08.16) – minutes amended.</p>	<b>MCC</b>
<b>4</b>	<p><b>GM SPATIAL FRAMEWORK</b></p> <p>DFo gave an overview of the GM Spatial Framework which is currently being developed.</p> <p>This is a joint development plan which determines how spatial planning for strategic employment and housing will be delivered across GM up to 2035, to accommodate growth.</p> <p>There is an estimated need for 5m sq m of employment land and 225,000 new homes across GM (12,000 in Bury). At present, Bury has provision for 4,000 – may have to look at provision in the Green Belt (within the urban area) once all Brown Field sites have been utilised.</p> <p>Each local authority will develop their own local plan to deal with non strategic sites, local policies and town centre development.</p> <p>RJ / JA concerned about the implications these plans will have on the emergency services – DFo to ensure that risk strategies are in place prior to development.</p> <p>GMCA to consider draft plan 28 Oct 2016. If approved the consultation period will run from 31 Oct – 23 Dec 2016. A 'drop in' event is being held at the Town Hall on the 21 Nov 2016 (between 12pm and 7pm) to discuss the proposals.</p> <p>Further information can be found on the GMCA website :  <a href="https://www.greatermanchester-ca.gov.uk/GMSF">https://www.greatermanchester-ca.gov.uk/GMSF</a></p> <p>Members can get involved with the consultation by registering on the portal at:  <a href="http://gmsf-consult.objective.co.uk/portal">http://gmsf-consult.objective.co.uk/portal</a></p>	<b>DFo</b>
<b>5</b>	<p><b>SINGLE OUTCOMES FRAMEWORK</b></p> <p>CW / HS gave an update on the Single Outcomes Framework (presentation enclosed).</p> <p>  Item 5 SOF Update  v2.pptx</p> <p>The SOF has been approved and adopted by the majority of TBWLG – remainder to confirm approval to <a href="mailto:CorporatePolicy@bury.gov.uk">CorporatePolicy@bury.gov.uk</a> asap.</p> <p>HS to follow up performance indicator suggestions passed to her from JA.</p>	<b>HS</b>

	<p>CW / HS to contact MC / Klare Rufo to agree indicator for school attainment (currently 5 A*-C GCSE's).</p> <p>CW / HS to contact RJ / JM to agree indicators in relation to the outcome of Bury being a safe place to live.</p> <p>CW / HS to contact Julie Gonda (Adult Safeguarding), MC (Childrens Safeguarding) and Liz Gillan (Town Centre Safety) in relation to the outcome of Bury being a safe place to live.</p> <p>All partners to consider the four life course 'baskets' of indicators and propose additional indicators from their respective organisations via email to <a href="mailto:CorporatePolicy@bury.gov.uk">CorporatePolicy@bury.gov.uk</a>, no later than <b>4 Nov 2016</b>.</p> <p>Contact CW / HS at <a href="mailto:CorporatePolicy@bury.gov.uk">CorporatePolicy@bury.gov.uk</a> for more information or, to appoint a performance colleague to undertake this work on your behalf.</p> <p>CW/HS to build a scorecard for the high level indicators and present to the next meeting for discussion.</p>	<p><b>CW/HS</b></p> <p><b>CW/HS</b></p> <p><b>CW/HS</b></p> <p><b>All</b></p> <p><b>All</b></p> <p><b>CW/HS</b></p>
<b>6</b>	<p><b>NEIGHBOURHOOD WORKING UPDATE</b></p> <p>Bev Worthington read the document 'Leadership Arrangements for Phase 2 of the Neighbourhood Working Programme' to the group (copy enclosed).</p>  <p>Item 6 Team Bury NW Phase 2 Paper.doc</p> <p>Partners were asked to approve the following recommendations:</p> <ul style="list-style-type: none"> <li>• Approve the proposals for the programme co-ordination and the hub co-ordination.</li> <li>• Approval of the future leadership and governance structure and establish the mechanisms to support the development of neighbourhood plans and devolved decision making.</li> <li>• Subject to the above, complete the table with identified co-ordinator roles drawn from across partners, in preparation for roll out across the Borough.</li> <li>• Support the respective co-ordinators in attending Action Learning Sets to support the development of the role and individual skill sets.</li> <li>• Note Phase 2 plans for community engagement and the re-shaping of the Township Forums.</li> <li>• Advise on the provision for a small pooled budget to support future community engagement events.</li> </ul> <p>JA, SR, SMC, RJ / JM confirmed their approval, remainder to e-mail <a href="mailto:CorporatePolicy@bury.gov.uk">CorporatePolicy@bury.gov.uk</a> to confirm approval by <b>Friday 4 November 2016</b>.</p>	<p><b>ALL</b></p>
<b>7</b>	<p><b>UPDATE ON ASPIRING LEADERS PROGRAMME</b></p> <p>JM gave an update (document enclosed).</p>  <p>Item 7 Aspiring Leaders Programme C</p> <p>The programme seeks to develop cross organisational leaders to drive cultural</p>	

	<p>change. It is aimed at aspiring leaders in non-leadership roles and is based upon three modules:</p> <ul style="list-style-type: none"> <li>• Leadership at a personal level</li> <li>• Leadership at a team level</li> <li>• Leadership at an organisational level</li> </ul> <p>Proposals for the model are linked to the Neighbourhood Working Programme – CD is helping to develop the modules.</p> <p>JM to develop pilot programme – MO / PJG to participate.</p>	<b>JM</b>
<b>8</b>	<p><b>AGREEMENT ON KEY MESSAGES/ACTIONS FROM TODAY TO TAKE BACK</b></p> <ul style="list-style-type: none"> <li>• Volunteers for the various ‘making it happen’ groups to express interest by <b>Friday 4 November 2016.</b></li> <li>• Partners to confirm approval and adoption of the SOF by <b>Friday 4 November 2016.</b></li> <li>• Partners to consider the life course ‘baskets’ of indicators in the SOF and propose additional indicators by <b>Friday 4 November 2016.</b></li> <li>• Partners to approve the recommendations in the document ‘Leadership Arrangements for Phase 2 of the Neighbourhood Working Programme’ by <b>Friday 4 November 2016.</b></li> </ul>	
<b>9</b>	<p><b>DATE OF NEXT MEETING</b></p> <p><b>Thursday 24 November 2016, 10am – 12pm, Meeting Room A, 1st Floor Town Hall</b></p>	