

Meeting: Strategic Commissioning Board (Public)			
Meeting Date	06 December 2021	Action	Approve
Item No	3	Confidential / Freedom of Information Status	No
Title	Minutes of Last meeting and Action Log		
Presented By	Cllr E O'Brien, Co-chair of the SCB and Bury Council Leader / Dr C Fines, Co-Chair of the SCB and CCG Chair, NHS Bury CCG		
Author	Emma Kennett, Head of Corporate Affairs and Governance		
Clinical Lead	-		
Council Lead	-		

Executive Summary
<p>Introduction and background</p> <p>The attached minutes reflect the discussion from the Strategic Commissioning Board held on 1 November 2021.</p>
<p>Recommendations</p> <p>It is recommended that the Strategic Commissioning Board:</p> <ul style="list-style-type: none"> Approve the Minutes of the Meeting held on 1 November 2021 as an accurate record; and Note progress in respect to agreed actions captured on the Action Log.

Links to Strategic Objectives/Corporate Plan	Choose an item.
Does this report seek to address any of the risks included on the Governing Body / Council Assurance Framework? If yes, state which risk below:	N/A
<i>Add details here.</i>	

Implications						
Are there any quality, safeguarding or patient experience implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Has any engagement (clinical, stakeholder or public/patient) been undertaken in relation to this report?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Have any departments/organisations who will be affected been consulted?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

Implications						
Are there any conflicts of interest arising from the proposal or decision being requested?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any financial implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any legal implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any health and safety issues?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
How do proposals align with Health & Wellbeing Strategy?	N/A					
How do proposals align with Locality Plan?	N/A					
How do proposals align with the Commissioning Strategy?	N/A					
Are there any Public, Patient and Service User Implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
How do the proposals help to reduce health inequalities?	N/A					
Is there any scrutiny interest?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
What are the Information Governance/ Access to Information implications?	N/A					
Is an Equality, Privacy or Quality Impact Assessment required?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
If yes, has an Equality, Privacy or Quality Impact Assessment been completed?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
If yes, please give details below:						
If no, please detail below the reason for not completing an Equality, Privacy or Quality Impact Assessment:						
Are there any associated risks including Conflicts of Interest?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are the risks on the CCG /Council/ Strategic Commissioning Board's Risk Register?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Additional details						

Governance and Reporting		
Meeting	Date	Outcome

Strategic Commissioning Board Virtual Meeting

MINUTES OF MEETING
Strategic Commissioning Board Meeting 1 November 2021 16.30 – 17.45 Chair – Cllr E O’Brien

Voting Members	
Dr Cathy Fines	NHS Bury CCG (Chair)
Cllr Eamonn O’Brien	Leader, Finance & Growth, Bury Council (Chair)
Geoff Little	Chief Executive Bury Council & Accountable Officer NHS Bury CCG
Will Blandamer	Joint Executive Director of Strategic Commissioning, Bury Council & NHS Bury CCG
Fiona Boyd	Registered Lay Nurse of the Governing Body, NHS Bury CCG
Sam Evans	Executive Director of Finance, Bury Council & NHS Bury CCG
Howard Hughes	Clinical Director, NHS Bury CCG
Cllr Alan Quinn	Cabinet Member, Environment, Climate Change & Operations, Bury Council
Cllr Tahir Rafiq	Cabinet Member Corporate Affairs & HR, Bury Council
Cllr Andrea Simpson	First Deputy Leader and Cabinet Member Health & Wellbeing, Bury Council
Chris Wild	Lay Member, NHS CCG Bury
Others in attendance	
Philippa Braithwaite	Principal Democratic Services Officer, Bury Council
Jacqui Dennis	Director of Law & Democratic Services, Bury Council
Cllr Nick Jones	Council Opposition Member, Bury Council
Emma Kennett	Head of Corporate Affairs and Governance, NHS Bury CCG
Cllr Michael Powell	Council Opposition Member, Bury Council

MEETING NARRATIVE & OUTCOMES

1	Welcome, Apologies and Quoracy		
1.1	The Chair welcomed those present to the meeting and noted apologies.		
1.2	The Chair advised that the quoracy had been satisfied.		
ID	Type	The Strategic Commissioning Board:	Owner
D/11/01	Decision	Noted the information.	

2	Declarations Of Interest		
2.1	The Chair reported that the CCG and Council both have statutory responsibilities in relation to the declarations of interest as part of their respective governance arrangements.		
2.2	It was reported that the CCG had a statutory requirement to keep, maintain and make publicly available a register of declarations of interest under Section 14O of the National Health Service Act 2006 (as inserted by Section 25 of the Health and Social Care Act 2012). The Local Authority has statutory responsibilities detailed as part of Sections 29		

	to 31 of the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.		
2.3	The Chair reminded the CCG and Council members of their obligation to declare any interest they may have on any issues arising from agenda items which might conflict with the business of the Strategic Commissioning Board.		
2.4	Declarations made by members of the Strategic Commissioning Board are listed in the CCG's Register of Interests which is presented under this agenda and is also available from the CCG's Corporate Office or via the CCG website.		
	<ul style="list-style-type: none"> • Declarations of interest from today's meeting 		
2.5	The Cabinet Member for Environment, Climate Change and Operations advised that he was now retired, the Cabinet Member for Health and Wellbeing advised her son worked for a practice in Bury, and the Registered Lay Nurse of the Governing Body advised she had submitted a revised register of interest.		
2.6	<ul style="list-style-type: none"> • Declarations of Interest from the previous meeting 		
	There were no declarations of interest from the previous meeting raised.		
ID	Type	The Strategic Commissioning Board:	Owner
D/11/02	Decision	Noted the published register of interests.	

3	Minutes of the last Meetings and Action Log		
	<ul style="list-style-type: none"> • Minutes 		
3.1	The minutes of the Strategic Commissioning Board meeting held on 4 October 2021 were agreed as an accurate record.		
	<ul style="list-style-type: none"> • Action Log 		
3.2	There were no updates in relation to the Action Log.		
ID	Type	The Strategic Commissioning Board:	Owner
D/11/03	Decision	Approved the minutes of the meeting held on the 6 September 2021.	

4	Public Questions		
4.1	There were no public questions raised.		
ID	Type	The Strategic Commissioning Board:	Owner
D/11/04	Decision	Noted the information.	

5	Chief Executive and Accountable Officer Update		
5.1	The Chief Executive, Bury Council / Accountable Officer, NHS Bury CCG provided an update on the latest CCG and Council developments. He detailed some of the health and social care pledges included in the Autumn Budget announcements, including 3.8% increase in revenue per annum for the NHS, 3% increase for Local Government in spending power (assuming an increase in Council Tax), and £5.9 billion for elective		

cases but no additional funding for general practice. He also reported that Bury had been successful with two Levelling Up funding bids of £20 million to support a new market flexi hall to strengthen Bury's town centre offer, and the development of a new civic hub in the heart of Radcliffe's town centre as discussed by the Board at their last meeting.

With regards to Covid, it was noted that infection rates had fallen in nine boroughs in Greater Manchester but Bury had increased. These rates were driven by schools and was being addressed through use of facemasks and covid tests for pupils. Vaccinations, boosters, and flu jabs continued and the borough was ready to implement Plan B if necessary. It was noted that pressures remained in the health care system, with Fairfield hospital at OPEL 3 to 4, and an exceptional level of demand was being seen across Greater Manchester.

Finally, it was reported that Sir Richard Leese had been appointed as the new Chair-designate of the Integrated Care Board for Greater Manchester, and that the Chief Officer interviews had taken place.

ID	Type	The Strategic Commissioning Board:	Owner
D/11/05	Decision	Noted the update.	

6 Discharge to Assess Beds

6.1 The Joint Executive Director of Strategic Commissioning, Bury Council & NHS Bury CCG presented a report which detailed the updated arrangement to maintain sufficient discharge to assess beds in the Bury system. This followed previous reports approved by the Board in October 2020 and February 2021 regarding retrospective commissioning of additional capacity in the community to release hospital capacity.

ID	Type	The Strategic Commissioning Board:	Owner
D/11/06	Decision	Gave retrospective approval of the extension of 29 Discharge to Assess beds at Heathlands Care Home until 31st March 2022 with awareness of the financial risk.	

7. Infection Control Grant

7.1 The Joint Executive Director of Strategic Commissioning, Bury Council & NHS Bury CCG presented the report which sought permission to disseminate an approximate combined total of £1,794,200 of Infection Control and Testing Fund monies from the Department of Health and Social Care to appropriate care providers.

ID	Type	The Strategic Commissioning Board:	Owner
D/11/07	Decision	Approved the request to disseminate the grant monies in line with Department of Health and Social Care Grant requirements.	
D/11/08	Decision	Delegated authority to the Executive Director of Strategic Commissioning to agree the dissemination of any future Infection Control and Testing fund monies in line with Department of Health and Social Care Grant requirements to ensure the strict timelines are met.	

8. Risk Register			
8.1	The Executive Director of Finance, Bury Council & NHS Bury CCG presented the report which provided an update in respect of the five strategic risks which are captured on the CCG's Governing Body Assurance Framework (GBAF) which had been assigned to the Strategic Commissioning Board for oversight. It was noted four risks remained unchanged with one risk, Creation of GM ICS (Integrated Care System), reducing in score owing to closer partnership working arrangements.		
ID	Type	The Strategic Commissioning Board:	Owner
D/11/09	Decision	Received and reviewed the Strategic Commissioning Board Risk Registers.	

9 Any Other Business and Closing Matters			
9.1	The Chair summarised the main discussion points from today's meeting and thanked members for their contributions. It was noted that the timing of the next meeting be reviewed to better fit with the Shadow Locality Board meeting.		
ID	Type	The Strategic Commissioning Board:	Owner
D/11/10	Decision	Noted the information.	

Next Meetings in Public	Strategic Commissioning Board Meetings: <ul style="list-style-type: none"> Monday, 6 December 2021, Formal Public meeting, time TBC (Chair: Cllr E O'Brien / Dr C Fines)
Enquiries	Emma Kennett, Head of Corporate Affairs and Governance emma.kennett@nhs.net

Strategic Commissioning Board Action Log – November 2021

Status Rating



- In Progress



- Completed



- Not Yet Due



- Overdue
