

Meeting: Strategic Commissioning Board (Public)			
Meeting Date	01 November 2021	Action	Approve
Item No	3	Confidential / Freedom of Information Status	No
Title	Minutes of Last meeting and Action Log		
Presented By	Cllr E O'Brien, Co-chair of the SCB and Bury Council Leader / Dr C Fines, Co-Chair of the SCB and CCG Chair, NHS Bury CCG		
Author	Emma Kennett, Head of Corporate Affairs and Governance		
Clinical Lead	-		
Council Lead	-		

Executive Summary
<b>Introduction and background</b>  The attached minutes reflect the discussion from the Strategic Commissioning Board held on 4 October 2021.
<b>Recommendations</b>  It is recommended that the Strategic Commissioning Board: <ul style="list-style-type: none"> <li>Approve the Minutes of the Meeting held on 4<sup>th</sup> October 2021 as an accurate record; and</li> <li>Note progress in respect to agreed actions captured on the Action Log.</li> </ul>

Links to Strategic Objectives/Corporate Plan	Choose an item.
Does this report seek to address any of the risks included on the Governing Body / Council Assurance Framework? If yes, state which risk below:	N/A
<i>Add details here.</i>	

Implications						
Are there any quality, safeguarding or patient experience implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Has any engagement (clinical, stakeholder or public/patient) been undertaken in relation to this report?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Have any departments/organisations who will be affected been consulted?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

Implications						
Are there any conflicts of interest arising from the proposal or decision being requested?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any financial implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any legal implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any health and safety issues?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
How do proposals align with Health & Wellbeing Strategy?	N/A					
How do proposals align with Locality Plan?	N/A					
How do proposals align with the Commissioning Strategy?	N/A					
Are there any Public, Patient and Service User Implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
How do the proposals help to reduce health inequalities?	N/A					
Is there any scrutiny interest?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
What are the Information Governance/ Access to Information implications?	N/A					
Is an Equality, Privacy or Quality Impact Assessment required?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
If yes, has an Equality, Privacy or Quality Impact Assessment been completed?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
If yes, please give details below:						
If no, please detail below the reason for not completing an Equality, Privacy or Quality Impact Assessment:						
Are there any associated risks including Conflicts of Interest?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are the risks on the CCG /Council/ Strategic Commissioning Board's Risk Register?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Additional details						

<b>Governance and Reporting</b>		
<b>Meeting</b>	<b>Date</b>	<b>Outcome</b>

# Strategic Commissioning Board Virtual Meeting

<b>MINUTES OF MEETING</b>
Strategic Commissioning Board Meeting 4 October 2021 16.30 – 17.45 <b>Chair – Dr C Fines</b>

<b>Voting Members</b>	
Dr Cathy Fines	NHS Bury CCG (Chair)
Cllr Eamonn O'Brien	Leader, Finance & Growth, Bury Council (Chair)
Geoff Little	Chief Executive Bury Council & Accountable Officer NHS Bury CCG
Will Blandamer	Joint Executive Director of Strategic Commissioning, Bury Council & NHS Bury CCG
Peter Bury	Lay Member Quality & Performance, NHS Bury CCG
Cllr Clare Cummins	Cabinet Member, Housing Services, Bury Council
Sam Evans	Executive Director of Finance, Bury Council & NHS Bury CCG
Howard Hughes	Clinical Director, NHS Bury CCG
David McCann	Lay Member Patient & Public Involvement, NHS Bury CCG
Cllr Alan Quinn	Cabinet Member, Environment and Climate Change, Bury Council
Cllr Tamoor Tariq	Deputy Leader, Cabinet Member Children, Young People & Skills, Bury Council
<b>Others in attendance</b>	
Philippa Braithwaite	Principal Democratic Services Officer, Bury Council
Jacqui Dennis	Director of Law & Democratic Services, Bury Council
Catherine Jackson	Director of Nursing & Quality Improvement, NHS Bury CCG
Cllr James Mason	Council Opposition Member, Bury Council
Cllr Michael Powell	Council Opposition Member, Bury Council

## MEETING NARRATIVE & OUTCOMES

<b>1</b>	<b>Welcome, Apologies and Quoracy</b>		
1.1	The Chair welcomed those present to the meeting and noted apologies.		
1.2	The Chair advised that the quoracy had been satisfied.		
<b>ID</b>	<b>Type</b>	<b>The Strategic Commissioning Board:</b>	<b>Owner</b>
D/10/01	Decision	Noted the information.	

<b>2</b>	<b>Declarations Of Interest</b>		
2.1	The Chair reported that the CCG and Council both have statutory responsibilities in relation to the declarations of interest as part of their respective governance arrangements.		
2.2	It was reported that the CCG had a statutory requirement to keep, maintain and make publicly available a register of declarations of interest under Section 14O of the National Health Service Act 2006 (as inserted by Section 25 of the Health and Social Care Act 2012). The Local Authority has statutory responsibilities detailed as part of Sections 29 to 31 of the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary		

	Interests) Regulations 2012.		
2.3	The Chair reminded the CCG and Council members of their obligation to declare any interest they may have on any issues arising from agenda items which might conflict with the business of the Strategic Commissioning Board.		
2.4	Declarations made by members of the Strategic Commissioning Board are listed in the CCG's Register of Interests which is presented under this agenda and is also available from the CCG's Corporate Office or via the CCG website.		
	<ul style="list-style-type: none"> <li>• <b>Declarations of interest from today's meeting</b></li> </ul>		
2.5	There were no declarations of interest raised.		
	<ul style="list-style-type: none"> <li>• <b>Declarations of Interest from the previous meeting</b></li> </ul>		
2.6	There were no declarations of interest from the previous meeting raised.		
ID	Type	The Strategic Commissioning Board:	Owner
D/10/02	Decision	Noted the published register of interests.	

3	<b>Minutes of the last Meetings and Action Log</b>		
	<ul style="list-style-type: none"> <li>• <b>Minutes</b></li> </ul>		
3.1	The minutes of the Strategic Commissioning Board meeting held on 7 June 2021 were agreed as an accurate record, subject to the correction of an error in the title of the Chair.		
3.2	<ul style="list-style-type: none"> <li>• <b>Action Log</b></li> </ul>		
	The following updates were provided in respects of the Action Log:		
	<ul style="list-style-type: none"> <li>• A/04/09 and A/06/03 – The papers on the Radcliffe model and CCG Transformation Funding were on the agenda for this meeting.</li> </ul>		
ID	Type	The Strategic Commissioning Board:	Owner
D/10/03	Decision	Approved the minutes of the meeting held on the 6 September 2021.	

4	<b>Public Questions</b>		
4.1	There were no public questions raised.		
ID	Type	The Strategic Commissioning Board:	Owner
D/10/04	Decision	Noted the information.	

5	<b>Chief Executive and Accountable Officer Update</b>		
5.1	The Chief Executive, Bury Council / Accountable Officer, NHS Bury CCG provided an update on the latest CCG and Council developments. It was reported that: -		
	<ul style="list-style-type: none"> <li>• Today was the advent of the Locality Board which was now operating in shadow form. It marked the next stage of the journey to integrate health and social care</li> </ul>		

	<p>by bringing together stakeholders and covering a range of services. The Board expressed their thanks to everyone involved.</p> <ul style="list-style-type: none"> <li>• Fairfield Hospital had reached OPEL 2 and had seen a slight decrease in pressure. It was hoped this would continue, with external support provided from NHS England to analyse services.</li> <li>• The stream of work with Pennine Care regarding children and adults mental health services was well underway, with external help secured. It was noted that an update would be provided in due course.</li> <li>• The Northern Care Alliance (NCA) NHS Foundation Trust now covered Rochdale, becoming one of the largest NHS organisations in the country. This change would be beneficial for all four localities of Oldham, Bury, Rochdale and Salford, to drive further integration and improvements in the health outcomes of those communities.</li> </ul>		
ID	Type	The Strategic Commissioning Board:	Owner
D/10/05	Decision	Noted the update.	

<b>6 Integrated Care System Update</b>			
6.1	<p>The Chief Executive, Bury Council / Accountable Officer, NHS Bury CCG and Joint Executive Director of Strategic Commissioning, Bury Council &amp; NHS Bury CCG provided an update on the GM ICS arrangements.</p> <ul style="list-style-type: none"> <li>• The appointment of the Chair of the GM ICS was due to be announced soon and interviews for the Chief Officer post would take place shortly. It was noted that their leadership will allow for other work to move forward, including governance arrangements.</li> <li>• Membership of the Joint Commissioning Committee had been agreed and would be brought to the Board to ensure the borough had the right representation. A stock take was being undertaken in each locality as to how they are organised, and it was noted that the results of how Bury compares to the other nine would be brought back to the Locality Board.</li> <li>• Work to develop the financial flows of the GM system continued. Members discussed the importance in maintaining pressure at GM level to ensure localities retained no less financial responsibility than that held currently.</li> <li>• It was noted that the intention in Bury was for the Locality Leader to be the same as the Chief Executive/Accountable Officer post, but that other localities would handle this differently depending on their local arrangements and scale.</li> <li>• Work to develop local partnership arrangements was progressing well, including the neighbourhood model and the work of the Health and Wellbeing Board. It was noted that regular updates were being provided to CCG staff to address the levels of uncertainty around the transition.</li> <li>• It was noted that further updates would be provided to the Board in due course.</li> </ul>		
ID	Type	The Strategic Commissioning Board:	Owner
D/10/06	Decision	Noted the update	

<b>7. Intermediate Care beds in the community</b>			
7.1	<p>The Joint Executive Director of Strategic Commissioning, Bury Council &amp; NHS Bury CCG presented the report which sought permission to commission, through a full open tender process, 13 residential intermediate care beds to deliver rehabilitation and</p>		

reablement for people who are medically stable and optimised. This followed a previous report approved by the Board in January 2021.

ID	Type	The Strategic Commissioning Board:	Owner
D/10/07	Decision	Approved that the tender for 13 Intermediate Care Beds in the Community to be commissioned from an independent provider.	
D/10/08	Decision	Approved to go out to open tender via The Chest electronic tendering system.	
D/10/09	Decision	Delegated authority to appoint preferred provider after full procurement process has been followed to the Executive Director of Strategic Commissioning.	
D/10/10	Decision	Approved the appointment of a provider for 12 months in the first instance, with an option to extend for a further 12 months after a successful annual review.	

8.	Radcliffe SRF – proposals for the Radcliffe Model		
8.1	<p>The Leader, Finance &amp; Growth, Bury Council and Chief Executive, Bury Council / Accountable Officer, NHS Bury CCG presented a report regarding the proposed plan and approach to ensure that the regeneration of Radcliffe leads to better outcomes for Radcliffe people, including their health and wellbeing.</p> <ul style="list-style-type: none"> <li>It was noted that the Levelling Up Funding announcement was expected soon. Investment into the structures and people of Radcliffe was welcomed, particularly after previous false starts over the years.</li> <li>Radcliffe has high levels of deprivation, meaning lower quality of life for residents including lower wages, poorer housing standards, and a lack of opportunities for education and skills. This plan sought to make not only physical and structural changes but to ensure more holistic benefits were made to address these issues, including health outcomes.</li> <li>Ambitions were to make the new school as low carbon as possible, but there were limitations on the project owing to the strict criteria for securing funding from the DfE.</li> <li>Members discussed the opportunity to retrofit existing housing to make it more environmentally friendly, fostering these skills through education. It was noted that this project wasn't able to change post-secondary establishments but was focusing on resolving issues at primary level and on creating pathways for Radcliffe students to further education.</li> <li>Members agreed that this should not be a one-off project but that lessons should be learned to implement similar developments elsewhere in the borough. This approach ensured the local community was invested in the changes and secured the services required. This was in-line with the Bury Locality Plan for Health Care and Wellbeing to improve population health and to support residents to be in control of their lives and in control of the way health and care services are organised around them.</li> </ul>		
ID	Type	The Strategic Commissioning Board:	Owner
D/10/11	Decision	Approved the approach to the people and community aspects of the regeneration of Radcliffe as set out in	

		this report.	
D/10/12	Decision	Requested that the Chief Executive and Accountable Officer submit a further report to Shadow Bury Locality Board on the draft People and Community Plan for Radcliffe and the role of the health and care partnership in its delivery.	
A/10/01	Action	Chief Executive and Accountable Officer submit a further report to Shadow Bury Locality Board on the draft People and Community Plan for Radcliffe and the role of the health and care partnership in its delivery.	Mr Little

<b>9.</b>	<b>Community Health Services Contract paper</b>		
9.1	The Joint Executive Director of Strategic Commissioning, Bury Council & NHS Bury CCG presented a report recommending an extension to the contract to the Northern Care Alliance regarding the tender for the Bury Care at Home service for a period of 12 months from 1 July 2022 to 30 June 2023. It was noted that this followed a previous report approved by the Board in December 2020 and that a further report will be brought back to outline options for future arrangements.		
<b>ID</b>	<b>Type</b>	<b>The Strategic Commissioning Board:</b>	<b>Owner</b>
D/10/13	Decision	Supported the proposal to award an extension to the contract for a period of 12 months from 1 July 2022 to 30 June 2023.	
D/10/14	Decision	Agreed to continue the scoping and review of the existing contract and services within to enable innovation and integration.	

<b>10</b>	<b>SEND JSNA</b>		
10.1	The Joint Executive Director of Strategic Commissioning, Bury Council & NHS Bury CCG presented a report providing a position statement on the current delivery of the SEND JSNA, work that has been undertaken in co-production with parents, and the next steps required to form recommendations. Members of the Board discussed the report noting the wider context of work being undertaken within Bury Council to improve analysis around SEND data, and praised the positive work of teams for their good work over a challenging few years.		
<b>ID</b>	<b>Type</b>	<b>The Strategic Commissioning Board:</b>	<b>Owner</b>
D/10/15	Decision	Noted the report.	
D/10/16	Decision	Agreed the next steps in order to bring formal recommendations back to the Strategic Commissioning Board in the future.	
A/10/02	Action	SEND JSNA formal recommendations to brought back to the Strategic Commissioning Board in the future.	Mr Blandamer

<b>11</b>	<b>Integrated Commissioning Fund Financial Position Month 5</b>		
11.1	The Executive Director of Finance, Bury Council & NHS Bury CCG presented the report which provided a summary of the financial position of the Bury Integrated		



<p>Commissioning Fund (ICF) for month 5. It was noted that the ICF was forecasting an overspend of £3.4m on an annual total budget of £524.3m. There was a £0.3m overspend on services held within the section 75 pooled budget, £3.5m overspend on services within the aligned fund and £0.4m underspend on services within the in-view budget. It was also noted that H2 allocations had been received earlier that day. Analysis was yet to be carried out but initial examination indicated that the situation was more positive than expected.</p>			
ID	Type	The Strategic Commissioning Board:	Owner
D/10/17	Decision	Noted the ICF financial position at month 5.	
D/10/18	Decision	Noted the addition of £1.7m CCG allocations to the ICF.	
D/10/19	Decision	Noted the financial risk in the position reported in particular as a result of the uncertain CCG finance regime beyond September and the Council's current unachieved savings target.	

12. Performance Update			
12.1	<p>The Joint Executive Director of Strategic Commissioning, Bury Council &amp; NHS Bury CCG presented a report which set out the current position against a number of the main CCG Performance Indicators along with an overview of the impact to these during the current response to the COVID-19 pandemic. Particular focus had been placed on the current position with elective waiting lists.</p>		
ID	Type	The Strategic Commissioning Board:	Owner
D/10/20	Decision	Received this performance update, noting the areas of challenge and action being taken.	

13 Minutes of Meetings - Bury System / Transition Board Minutes			
13.1	<p>Minutes of the Bury System/Transition Board meeting held on 19th August 2021 were noted.</p>		
ID	Type	The Strategic Commissioning Board:	Owner
D/10/21	Decision	Noted the minutes.	

14 Any Other Business and Closing Matters			
14.1	<p>The Chair summarised the main discussion points from today's meeting and thanked members for their contributions.</p>		
ID	Type	The Strategic Commissioning Board:	Owner
D/10/22	Decision	Noted the information.	

<b>Next Meetings in Public</b>	<p><b>Strategic Commissioning Board Meetings:</b></p> <ul style="list-style-type: none"> <li>Monday, 1 November 2021, 4.30 p.m., Formal Public meeting (Chair: Cllr E O'Brien / Dr C Fines)</li> </ul>
<b>Enquiries</b>	<p>Emma Kennett, Head of Corporate Affairs and Governance  <a href="mailto:emma.kennett@nhs.net">emma.kennett@nhs.net</a></p>

## Strategic Commissioning Board Action Log – October 2021

### Status Rating



- In Progress





- Completed



- Not Yet Due



- Overdue

A/10/01	Chief Executive and Accountable Officer submit a further report to Shadow Bury Locality Board on the draft People and Community Plan for Radcliffe and the role of the health and care partnership in its delivery.	Mr Little		December 2021	Included on the Forward Plan for Shadow Bury Locality Board December 2021
A/10/02	SEND JSNA formal recommendations to brought back to the Strategic Commissioning Board in the future.	Mr Blandamer		January 2022	Item to be submitted to future meeting.